

## PACC Coordinated Activities (continued)



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West Side Montessori Center

### Volunteer Questionnaire 2011-2012

Name: \_\_\_\_\_

Preferred Method of Contact: \_\_\_\_\_  
(list email, cell or home phone #)

Child(ren)'s Name(s):	Classroom(s):
_____	_____
_____	_____
_____	_____

Volunteering is one of the special ways that you and your family can share in your child(ren)'s education. At the same time, you get to know other West Side families/staff, building relationships that could last a lifetime.

There are many ways to get involved at West Side Montessori Center. Opportunities range from working in the classroom to helping with school-wide family events and/or becoming a coach, part of a school committee or fundraising. Whatever your interest, being a volunteer is always greatly appreciated and needed.

***Please complete this volunteer form and return it to any of the West Side locations, Bancroft, McCord, or Perrysburg.***

*Thank you for getting involved!*

- **Staff Appreciation Luncheon:** This lunch is held on the Thursday of the Feb. parent/teacher conferences (Feb. 16, 2012). Volunteers are needed for planning, organizing decorations, providing food, set-up, and clean-up.
- **Grandparents'/Friends' Day:** This annual event is held in early May (*May 11, McCord, Bancroft and W-F LH, MC and PB. May 14, M-F PB and M-T LH, MC & PB*). Volunteers are needed to decorate before the event, act as greeters, supervise the parking lot, drive a shuttle between Toledo campuses, provide food and drinks, set-up and clean-up.
- **Scholastic Book Order Processing:** Volunteers are needed to organize, collect, and distribute book orders monthly for at least one classroom within a grade level.
- **Family Movie Night:** Fall and Spring. Movie night occurs once in the fall at the Bancroft Campus and once in the spring at the Perrysburg Campus. Volunteers are needed to help with such tasks as serving pizza and drinks, selling raffle tickets, providing supervision, and clean-up.
- **Book Fair:** The school has a book fair where families and students can purchase books. Volunteers are needed for set-up, collecting money for sales, packing up, and/or acting as the overall coordinator for this four-day sale (*Nov. 29 - Dec. 2, 2011*).
- **Car Safety Seat Inspection/Buckle Up Program:** The PACC, in conjunction with the Greater Toledo Safe Kids Coalition, hosts a free program for families to bring their cars, car seats, and kids to the Bancroft parking lot and have their car seats inspected and correctly installed. Volunteers are needed to register the participants, supervise children in the play area, and/or act as the coordinator. (*This activity occurs every other spring.*)
- **Scrip Volunteer:** Assist by volunteering to help sort and/or distribute Scrip on a weekly basis and/or assist the program coordinators with orders and order processing.
- **PACC Event Photographer:** Take pictures at the various PACC sponsored events such as Sweet September Sundae, Harvest Hoedown, etc.
- **New Family Mentor:** "Adopt" a new West Side family in their first year at the school to help them feel welcome, answer any questions they might have or help connect them with someone who can answer their questions.
- **Donuts for Dads:** Volunteer to help serve donuts, juice and coffee to the Lower Elementary Dads on Friday morning, Oct. 14, or to the Upper Elementary Dads on Friday morning, Feb. 3. You're done by 9:00 am at the latest! Circle Lower or Upper.

## School Coordinated Activities

West Side staff members working with the parents, grandparents, past parents, and alumni volunteers coordinate the activities in this section. Below are brief descriptions of these volunteer activities: **(Check mark areas of interest)**

- **Student Nurturer in Little House Classrooms:** Help little ones through the adjustment period with hugs, rocking and some one-on-one attention (Aug - Oct).
- **Classroom Lunch Assistant:** Supervise and assist children in a classroom as they eat lunch. May also include recess supervision on the playground.
- **Carline Monitor:** Help keep carline running smoothly and safely. Morning and afternoon opportunities available! Contact the office for more details. (McCord Campus)
- **Student Escort:** Escort late-arriving children to their classrooms, from 8:35 am - 9:30 am each morning. Volunteer just one day a week if that works for you! (McCord Campus)
- **Office Help:** Working on office projects can be a great way to learn about West Side. Volunteer opportunities range from copying/collating the weekly newsletter to answering phones or special project work.
- **Campbell's Label and/or Box Tops for Education Programs:** Coordinating this annual program which results in points and/or dollars that the school can use to acquire classroom items.
- **Destination Imagination Coach:** Coach a team of 7 as they do creative problem-solving to find a solution to a "challenge." The competition begins at the regional level and teams can advance to state and even globals! West Side students in levels 3rd - 8th can participate. Teams are chosen and challenges selected in early October & the season lasts until early Spring. Please contact the office for more details.
- **Coaching Opportunities:** WSMC students sometimes participate in sports activities that require volunteer coaches and team coordinators. The ability to have a team is often dependent on securing a volunteer coach. **Circle area of interest:** soccer, basketball, football, running, other\_\_\_\_\_
- **Girl Scout Leader/Helper:** Act as a leader and/or helper for Girl Scout troop(s).
- **Cub Scout Leader/Helper:** Act as a leader and/or helper for Cub Scout troop(s).

— **School Committees:** There are opportunities to participate as an active member on one of the ad hoc committees - i.e. technology, marketing, allergies liaison, and playground/safety. The committee choices can vary from year to year. The participation for any committee could include periodic meetings, completing assigned actions outside of meetings, etc.

**School Fundraising:** West Side's fundraising comes in several varieties.

- **Annual Enhancement Fund (AEF)**— The school's yearly fundraising program raises money for designated focus areas and/or as most needed in support of the school's programs and classrooms. *Donations are available for immediate use.* Volunteers for AEF act as constituent chairs (ex: parent chair, grandparent chair) and work closely with the school's development staff to create a successful campaign. The time commitment is sporadic during the duration of the program (Oct—May).
- **Spring Event**— This is a single fundraising event usually held in the spring. The money raised is designated to support one or more of the school's strategic objectives (ex: financial assistance). Volunteer opportunities include chairing and/or participating on committees working closely with the school's development staff. The time commitment varies.
- **SKDub Fun Run/Walk and Family Picnic**—This all-ages event is a fundraiser for the Karen Weeks Memorial Scholarship Fund held in the spring at Sylvania Olander Park. Volunteer opportunities include set-up, registration, race timing, food service, and clean-up (early May).

## PACC Coordinated Activities

West Side's Parents' Association Coordinating Committee (PACC) implements many of the wonderful family activities within the school community. Listed are PACC volunteer opportunities, and parents are also welcome to chair an event (with support from the PACC!). **(Check mark areas of interest)**

- **School Pictures:** Volunteers are needed during the days when pictures are taken (*see school calendar for dates*). Duties include getting students to and from classrooms, combing hair, etc. (early fall).
- **Pizza Day Lunch Helper:** Assist serving pizza lunch to students monthly, usually from 11:00 am—1:00 pm. (*Thursdays*) - *PrePrimary—Upper Elementary*
- **Sweet September Sundaes:** An annual family ice cream social held at the Bancroft Campus (*Sept. 11, 2011*). Volunteers head and/or participate in particular areas (ice cream serving, parking, crafts, entertainment, set-up, clean-up...) during all or part of this afternoon event.
- **Harvest Hoedown:** October (Oct. 16, 2011) event for families held at the Bancroft Campus. Volunteers are needed to head and/or participate in particular areas (games, crafts, food, set-up, clean-up...) during all or part of this afternoon event.

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